

**NORTH PARK ISLE
COMMUNITY DEVELOPMENT DISTRICT**

August 22, 2019 Minutes of the Audit Committee Meeting, Public Hearing & Regular Meeting

Minutes of the Audit Committee Meeting, Public Hearing & Regular Meeting

The Audit Committee Meeting, Public Hearing & Regular Meeting of the Board of Supervisors for the North Park Isle Community Development District was held on **Tuesday, August 22, 2019 at 2:00 p.m.** at The Offices of Meritus, located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.

1. CALL TO ORDER

Debby Nussel called the Audit Committee Meeting, Public Hearing & Regular Meeting of the Board of Supervisors of the North Park Isle Community Development District to order on **Tuesday, August 22, 2019 at 3:06 p.m.**

Board Members Present and Constituting a Quorum:

Jeff Hills	Chair
Nick Dister	Supervisor
Steve Luce	Supervisor

Staff Members Present:

Brian Lamb	Meritus
Debby Nussel	Meritus
Vivek Babbar	Straley Robin Vericker

There were no members of the general public in attendance.

2. PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

3. RECESS TO PUBLIC HEARING

Mrs. Nussel directed the Board to recess to the public hearing.

42 **4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2020 BUDGET**

43 **A. Open Public Hearing on Proposed Fiscal Year 2020 Budget**

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45 MOTION TO: Open the public hearing.
46 MADE BY: Supervisor Luce
47 SECONDED BY: Supervisor Dister
48 DISCUSSION: None further
49 RESULT: Called to Vote: Motion PASSED
50 3/0 - Motion passed unanimously

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52 **B. Staff Presentations**

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54 Mrs. Nussel went over each section of the budget with the Board.

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56 **C. Public Comments**

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58 There were no public comments.

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60 **D. Consideration of Resolution 2019-08; Adopting Fiscal Year 2020 Budget**

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62 The Board reviewed the resolution.

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64 MOTION TO: Approve Resolution 2019-08.
65 MADE BY: Supervisor Luce
66 SECONDED BY: Supervisor Dister
67 DISCUSSION: None further
68 RESULT: Called to Vote: Motion PASSED
69 3/0 - Motion passed unanimously

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71 **E. Consideration of Budget Funding Agreement 2019-2020**

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73 The Board reviewed the Budget Funding Agreement.

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75 MOTION TO: Approve the Budget Funding Agreement with Chair
76 approval.
77 MADE BY: Supervisor Luce
78 SECONDED BY: Supervisor Dister
79 DISCUSSION: None further
80 RESULT: Called to Vote: Motion PASSED
81 3/0 - Motion passed unanimously
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84 **F. Close Public Hearing on Proposed Fiscal Year 2020 Budget**

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MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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94 **5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS**

95 **A. Open Public Hearing on Levying O&M Assessments**

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MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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104 **B. Staff Presentations**

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106 Mrs. Nussel went over the proposed assessments.

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108 **C. Public Comments**

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110 There were no public comments.

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112 **D. Consideration of Resolution 2019-09; Levying O&M Assessments**

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114 Mrs. Nussel went over the resolution with the Board.

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MOTION TO:	Approve Resolution 2019-09.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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124 **E. Close Public Hearing on Levying O&M Assessments**

126	MOTION TO:	Close the public hearing.
127	MADE BY:	Supervisor Luce
128	SECONDED BY:	Supervisor Dister
129	DISCUSSION:	None further
130	RESULT:	Called to Vote: Motion PASSED
131		3/0 - Motion passed unanimously

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134 **6. RECESS TO AUDIT COMMITTEE MEETING**

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136 Mrs. Nussel directed the Board to recess to the Audit Committee meeting.

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139 **7. AUDIT COMMITTEE MEETING**

140 **A. Call to Order**

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142 Mrs. Nussel called the Audit Committee meeting to order.

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144 **B. Appoint Chairman**

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146 The Committee appointed Nicole Hicks as Chair.

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148 **C. Selection of Criteria for Evaluation of Proposals**

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150 The Committee will have the evaluation criteria as part of the selection process.

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152 **D. Determine Date, Time, and Location, RFP Required**

153 **i. Consider Notice of Request for Proposals for Audit Services**

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155 The Committee would like to review the audit proposals on October 3, 2019 at 2:00 p.m.

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157 **E. Consider Sending RFP to Interested Firms**

158 **F. Determine Date of Next Committee Meeting**

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160 The next Audit Committee meeting will be October 3, 2019 at 2:00 p.m.

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163 **8. RETURN TO REGULAR MEETING**

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165 Mrs. Nussel directed the Board to return to the regular meeting.

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169 **9. VENDOR/STAFF REPORTS**

- 170 **A. District Counsel**
- 171 **B. District Engineer**
- 172 **C. District Manager**

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174 There were no staff reports at this time.

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177 **10. BUSINESS ITEMS**

178 **A. Consideration of Resolution 2019-10; Setting Fiscal Year 2020 Meeting Schedule**

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180 The Board reviewed the resolution and meeting schedule.

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MOTION TO:	Approve Resolution 2019-10.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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189 **B. Consideration of Resolution 2019-11; Boundary Amendment**

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191 Mr. Babbar reviewed the resolution with the Board.

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MOTION TO:	Approve Resolution 2019-11.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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200 **C. General Matters of the District**

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203 **11. CONSENT AGENDA**

204 **A. Consideration of Board of Supervisors Meeting Minutes June 6, 2019**

205 **B. Consideration of Operations and Maintenance Expenditures May 2019**

206 **C. Consideration of Operations and Maintenance Expenditures June 2019**

207 **D. Consideration of Operations and Maintenance Expenditures July 2019**

208 **E. Review of Financial Statements July 31, 2019**

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210 The Board reviewed the Consent Agenda items.

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MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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12. SUPERVISOR REQUESTS

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There were no supervisor requests at this time.

13. AUDIENCE QUESTIONS AND COMMENTS

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There were no public comments.

14. ADJOURNMENT

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

239 *Please note the entire meeting is available on disc.

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241 *These minutes were done in summary format.

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243 *Each person who decides to appeal any decision made by the Board with respect to any matter
244 considered at the meeting is advised that person may need to ensure that a verbatim record of
245 the proceedings is made, including the testimony and evidence upon which such appeal is to be
246 based.

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248 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
249 noticed meeting held on 9-22-19 10-3-19

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Debby Nussel
Printed Name *Nicole Hicke*

Ryan Motko
Printed Name

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Title:
 Secretary
 Assistant Secretary

Title:
 Chairman
 Vice Chairman

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Recorded by Records Administrator

[Signature]
Signature

10-17-19
Date

